

STAFF USE ONLY		
PERMIT #:	PARCEL #:	DATE:
ADDRESS:		

GENERAL		
	Structural Calculations and manufacture’s cut sheets should accompany plans. Indicate scale and direction of north (site plan).	IRC Section: R106.2
	Plans shall list the current adopted building codes in force. 2024 IRC/IBC/IFC and 2023 NEC	IBC Section: 107.2
	Fences, retaining walls are to be by separate permit.	

PHOTOVOLTAIC		
	The location of the photovoltaic system installation shall be indicated on the construction plans, including the roof plan and the elevations. All skylight locations must be indicated and access to shall be shown.	ARS 9-468 1(a)
	Photovoltaic mounting details shall be included in the installation plans. Provide details for the manufacturers racking system. A design from a structural engineer may still be required.	ARS 9-468 1(b)
	The electrical diagrams shall include one-line or three-line diagrams.	ARS 9-468 1 (c)
	For direct current to alternating current conversions, the cut sheet and listings for inverters shall be included in the plans.	ARS 9-468 1 (d)
	Calculations for the weight imposed on the roof shall be included on the plans.	IBC Section: 1603
	For residential installations a 3’ wide clear pathway must be maintained around the array. For commercial installations a 6’ pathway is required. (Add note on plans for installations).	IRC Section: 329.6
	An approval from a licensed structural engineer is required when the building more than 30 years old or the combined additional weight exceed 5lbs per foot.	IRC Section: R104.2.2

RESUBMITTAL INSTRUCTIONS

Please read to avoid any delays in your review process.

- You MUST provide a written response to each review comment with the corresponding page location.**
- You MUST cloud and delta corrections on revised plan sets.**

Development Services Department

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